



**ADDENDUM #2**  
**RFP-2020-DMS-10-TRANS**  
**Non-Emergency Transportation Program for**  
**Fee-for Service (FFS) Medicaid Beneficiaries**

On March 10, 2020, the New Hampshire Department of Health and Human Services published a Request for Proposals soliciting proposals for the provision of statewide transportation services and management of the daily functions of New Hampshire Medicaid's Non-Emergency Medical Transportation (NEMT) program. Services must cover Medicaid beneficiaries who are eligible for the Medicaid Fee-for-Service (FFS) Program.

The Department is publishing this addendum to:

**1. Delete and replace Section 4 Finance, Subsection 4.2 Rate Sheet - Appendix D, Paragraph 4.2.1, Subparagraph 4.2.1.2.2. with the following:**

4.2.1.2.2. The following formula will be used to assign points for Proposal Price:

*Maximum points = 100*

- For the purposes of this formula, the State will assume a base bid price of \$50,000 and a base score of 50 points for each bidder.
- For each \$1,000 under \$50,000, the bidder will receive one additional point toward the base score of 50 points.
- For each \$1,000 over \$50,000, the bidder will lose one point from the base score of 50 points.

**2. Delete and replace Section 4 Finance, Subsection 4.2 Rate Sheet - Appendix D, Paragraph 4.2.1, Subparagraph 4.2.1.2.4. with the following:**

4.2.1.2.4. Vendor's One-Time Startup Costs Budget Narrative –The narrative description is required to show the vendor has identified with clarity all elements related to building a fully operational service delivery model and has command/knowledge of same related to build price and time constraints. The Vendor must provide a Startup Budget Narrative that outlines the above and matches the Startup Costs provided in Appendix D, Rate Sheet

**New Hampshire Department of Health and Human Services  
Non-Emergency Transportation Program for  
Fee-for-Service (FFS) Medicaid Beneficiaries**



3. Delete and replace Section 6, Proposal Process, Subsection 6.2, Procurement Timetable, with the following:

**6.2 Procurement Timetable**

<b><u>Procurement Timetable</u></b> (All times are according to Eastern Time. DHHS reserves the right to modify these dates at its sole discretion.)		
<b>Item</b>	<b>Action</b>	<b>Date</b>
1.	Release RFP	March 10, 2020
2.	Optional Letter of Intent Submission Deadline	March 19, 2020
3.	RFP Questions Submission Deadline	<b>March 24, 2020 11:59 PM</b>
4.	DHHS Response to Questions Published	April 9, 2020
5.	Proposal Submission Deadline	<b>April 23, 2020 3:00 PM</b>

4. Delete and replace Section 7 Proposal Outline and Requirements, Subsection 7.2 Outline and Detail, Paragraph 7.2.11 Required Attachments, Subparagraph 7.2.11.2. with the following:

7.2.11.2. The following are required statements that must be included with the Cost Proposal. The Proposer must complete the correlating forms found in the RFP Appendices and submit them as the "Required Attachments" section of the Proposal.

7.2.11.2.1. Statement of Vendor's Financial Condition documents as described in Paragraph 3.12.5.

7.2.11.2.2. Appendix D, Rate Sheet